



— RESOURCE CENTRE

Know where your risk exposure stands before it costs you.

Two tools built from REB's field survey work across Botswana's mining, transport & logistics, tourism and utilities sectors — a self-audit checklist your team can run internally, and a short assessment that scores your readiness in about three minutes.

Mining

Transport & Logistics

Tourism & Hospitality

Utilities

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Risk Readiness Checklist

Fifteen checks across five categories, drawn from REB's site survey methodology. Tick off what's already in place — items tagged for your sector carry extra weight in the field.

Governance & Compliance

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- ☐ Company registration and tax compliance certificates are up to date
- ☐ Aligned with Botswana's Companies Act and labour laws
- ☐ Leadership trained in corporate governance best practices

Cybersecurity

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- ☐ Regular backups of critical data
- ☐ Sensitive customer and operational data encrypted
 - Utilities
 - Transport
- ☐ Employees receive cybersecurity awareness training

Operational Resilience

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- ☐ Documented business continuity plan in place
- ☐ Supply chain and route vulnerabilities assessed
 - Mining
 - Transport
- ☐ Adequate insurance coverage for property, liability, and business interruption

Crisis Communication

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- ☐ Internal communication protocol for emergencies established
 - Mining
 - Tourism
- ☐ Designated spokesperson identified for external stakeholders
- ☐ Communication channels tested regularly (email, SMS, radio, social media)
 - Tourism

Risk Monitoring

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- ☐ Risk register updated quarterly
- ☐ Annual risk surveys or audits conducted on-site
 - Mining
 - Utilities
- ☐ Incident reporting and tracking system in place

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Risk Self-Assessment

Five questions on how your business currently manages risk. Answer honestly — this isn't a test, it's a starting point for the conversation with your risk advisor.

Risk Self-Assessment Questions

5 QUESTIONS

1. How often does your business review its risk register?

☐ A Never

☐ B Once a year

☐ C Quarterly

☐ D Monthly

2. Do you have a documented business continuity plan?

☐ A No

☐ B Yes, but outdated

☐ C Yes, updated annually

☐ D Yes, updated quarterly

3. How secure is your customer and operational data?

☐ A Stored without encryption

☐ B Encrypted but not regularly tested

☐ C Encrypted and tested annually

☐ D Encrypted and tested quarterly

4. Do employees receive cybersecurity training?

☐ A Never

☐ B Occasionally

☐ C Annually

☐ D Quarterly

5. How prepared is your business for a crisis affecting operations or reputation?

☐ A No plan in place

☐ B Informal plan only

☐ C Formal plan, not tested

☐ D Formal plan, tested annually